



## Yoga Veda Institute

### Homework Submission Guidelines

Please read all of this information very carefully. These policies apply to all work submitted unless otherwise noted on a specific assignment. The purpose of these policies is to ensure you get the credit you deserve for your work.

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When saving your homework on your computer, include the name of the course, lesson number, and your name in the title.

Ex. Yoga Philosophy\_Lesson 1\_Mary Grace

If emailing the homework to [hello@yogavedainstitute.com](mailto:hello@yogavedainstitute.com), the subject of the email must contain the name of the course, lesson number, and your name.

Ex. Yoga Philosophy Lesson 1 HW, Mary Grace

Email the assignment as a PDF (.pdf) attachment. Photographs will not be accepted.

If you do not have software to create documents on your computer, you can use docs.google.com for free. Please "download as" a .pdf

It is the students responsibility to track their homework submissions. Keep a copy of your homework on your computer, even if you are submitting the answers directly inside the lesson. Do not email YVI to ask which homework assignments you have submitted. If you are missing an assignment before the term ends, someone from YVI will contact you.

Homework is due one week after it was assigned unless otherwise noted on a specific assignment. Please note that if you submit your homework late, you will not receive feedback from your teacher/teacher's assistant.

Once YVI receives your homework submission, they will forward it to your teacher/teacher's assistant. If you submitted the assignment on time and your teacher/teacher's assistant feels that you are not absorbing the information, they will contact you. If you do not receive a reply, it is safe to assume that everything looks good.

You cannot move onto the next course (excluding *Ayurvedic Yoga Therapy Foundations* and *Ayurvedic Nutrition*) until all of your assignments have been submitted.